

Key Travel Club Personnel:

- Joey Pinzon (RUFC Director of Travel)
 - JoeyPinzon@gmail.com
 - 917 447-4222
- Hugh Wilmot Jr (RUFC President/AYSO324 RC)
 - hughwilmotjr@gmail.com
- Sheila Shadeed (helps run program and very helpful)
 - SheilaShadeed@yahoo.com
- Todd Ommen (field scheduling)
 - toddommen@yahoo.com
- David Diamond (Registrar)
 - diam795@optonline.net
- Raul Santos (NYCFC Trainer Coordinator)
 - raul.santos@nycfc.com

First Steps:

- 1) Introduce yourself to your team if you have not and ask the parents for the following
 - a) Send you a PDF of birth certificate (you will need them all by late July and better to get it out of the way). They are used for validation of player eligibility (you will get player passes)
 - b) Ask if the child has a number they want, if you go this route ask for three options as you will need to set the child up in the system with their number in SI APP and there will be demand for some numbers
 - c) Make sure everyone is registered: <http://ayso324.siplay.com> – use the registration code: playsoccer
 - d) Make sure they have uploaded a recent head-shot of their player
- 2) Identify a Team Parent/Treasurer to handle
 - a) Collecting funds from Parents at the beginning of the season.
 - b) Paying club for optional Trainer services at the end of the season.
- 3) Determine Practice Days and coordinate with NYCFC Trainers if taking advantage of NYCFC Trainers.
- 4) Purchase a portable First Aid Kit for your coaches bag.
- 5) Build a team budget

Coach Responsibilities:

Determine a Practice Schedule

Typically coaches have 1X weekday, 1X Saturday practice, sometime in August Brian (Brian.Walsh@nycfc.com) or Raul Santos (rsantos@nycfc.com) will ask if you need a trainer for any of your practices, nice option for U10 1X per week particularly if you cannot make it.

Determine a Team Budget

Outside of the club registration fee, the team is expected to share the costs associated with Team equipment and if the team agrees the cost of a Paid NYCFC Trainer for practices/and or games.

Leverage the Sample Budget Excel Sheet provided to identify team costs and share with your parents.

At a minimum you should budget for the following:

- First Aid Kit
- Ice Packs
- Training Balls, Cones, Pinnies
- Practice Sessions Trainer Fees
- Planned Tournaments
- Potential Indoor Training Session when weather is bad

Any surplus at the end of the season should go towards a team pizza party. All expenses should be shared by the entire team.

Turf/Grass Flag poles

You are responsible for flag poles, make sure you request a set from RUFC or use the dropbox located at each field after the first week.

You are responsible for setting tone for team, have a parent meeting, let them know your goals. Also create a budget management sheet (training costs, tournaments, team essentials like goalie gloves) and encourage everyone to Venmo vs Cash (easy to manage unless you have a controller who wants to handle)

Season Preparation

Todd Omen will send a note asking for preferred practice times and location, follow his guidance and you will be fine. This usually does not happen until right before the season starts so a mad scramble that we have to deal with this which is driven by schools approval not Todd

Before Each Game

Prior to home games, you or team manager are to confirm time, jersey color and field time with opposing teams and field location. Do this by Wednesday as a best practice.

Confirm player availability. The Si-Play App is very using for tracking player availability after you populate your team schedule. Send a weekly reminder to Parents to update their player availability in advance of the weekend.

Print rosters has the line-up cards you will need to print and have with you for the ref before each game. If you don't have them, you cannot play, players need to be cleared. Print several and leave in your bag.

Club Borrowing, if you need to borrow a player from other team, you just need the attached filled out for ref, Hugh can sign (younger players should be fine but I had issues last year). You can only borrow

from a lower division and at most 3 times for the same player in a season. Print a copy of the other team roster to provide to referee before the game starts.

Helpful Hints

SI App from your laptop/desktop is ideal for a coach as you can schedule all your practices and games quickly, trying to do it on your mobile phone is painful from past experience as you cannot make practices recurring from the mobile app.

<https://rufc.siplay.com/site/>

Manage team info is where you can log jersey number for your Roster

Medical release forms (have each parent sign them and then keep them with you, necessary for tournaments and to ensure you are aware of allergies)

The following is the website to bookmark <http://www.wyslsoccer.org/> as it has the rules, seeding, schedule once available (late august).

On the site if a game is pulled for rain and you want to look for field time during a weekday or a Saturday, your field options will likely be: Burke Estate, Concord Elementary Small or Waterfront (requires you to share parking permit with your and other team, I attached it).

Soccer.com is website to order gear (uniforms, jackets...), you should get an email with more information but figured this can serve as a reference for you in case you miss the email. You are responsible for informing parents, they are responsible for ordering which usually happens in early August, so it is in by start of season. If you don't see an email by 8/10 it likely means you missed it.

Raul Santos (raul.santos@nycfc.com) should be able to direct you to training resources and will help you throughout the year if you have questions on trainers or need to provide feedback (Positive and Negative)

Tournaments are optional and an incremental cost but a lot of fun and good opportunity for everyone to hang-out. My middle daughter's team does a bunch some I think are worth considering: labor day (Yorktown, John Jay Katonah are close options), Saturday before season starts (white plains tiger tune up), Columbus Day (Yonkers, Poughkeepsie, Woodbury Commons), Spring Tune-up (bunch in NJ week before spring starts and one in White Plains that had to many premier clubs last year), Memorial Day (East Fishkill is a great one but there are a bunch to choose from). I find www.gotsoccer.com is a great resource to find tournament options.